



Ramkrishna Mahavidyalaya

A Govt. Degree College Affiliated to Tripura University

(UGC recognized and NAAC Accredited)

Kailashahar, Unakoti Tripura --799 277

Phone/Fax. +91 3824 295005 Email rkmahavidyalayakls@gmail.com

Website <https://rkmkls.ac.in>

No.F.6 (1-17)/RKM/Vehicle/2026/ 690

Dated, Kailashahar, the 22nd September, 2026

QUOTATIONS FOR HIRING OF LIGHT VEHICLE (4 WHEELER) ON RENTAL BASIS DURING TRIPURA UNIVERSITY EXAMINATION(ODD SEMESTER)

Sealed Quotations are invited on behalf of the Principal, Ramkrishna Mahavidyalaya from the interested lawful owners of light vehicle (Four Wheeler) having valid commercial registration issued by the Transport Authority of Tripura for hiring on rental basis for a period of approx. four weeks probably from last week of December or 1st week of January, 2026 for use within the State.

1. Last Date of receipt of the quotation: 8th October, 2026 up to 2.00 PM.
2. Opening of the quotation: 8th October, 2026 at 3.00 PM.

Detailed Terms & Conditions of the quotation are available in the College website <http://rkmkls.ac.in> and the hard copy of it is also available in the College Notice Board on all working days from 10.00 AM onwards.

Ajit Berman
22/09/2026
Principal

Ramkrishna Mahavidyalaya
Kailashahar, Unakoti, Tripura

(Dr. Ajit Berman)
Principal
Ramkrishna Mahavidyalaya
Kailashahar, Unakoti, Tripura



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No.F.6 (1-17)/RKM/Vehicle/2026/ 690

Dated, Kailashahar, the 22nd September, 2026

Detailed Notice Inviting Quotation

Sealed Quotations are invited on behalf of the Principal, Ramkrishna Mahavidyalaya from the interested lawful owners of light vehicle (Four Wheeler) having valid commercial registration issued by the Transport Authority of Tripura for hiring on rental basis for a period of approx. four weeks probably from last week of December or 1st week of January, 2026 for use within the State.

Rate Quotations should be submitted as per format given below:-

Particulars of Vehicle with Commercial Regd. No.	Year of Manufacturing & Date of Purchase of the Vehicle	Name & Address of the Owner	Rate(To be quoted in words & figure, both)		
			Detention charge per Day	Charge per KM run	Overtime Rate beyond 8 hrs. of Duty.
1	2	3	4	5	6

TERMS & CONDITIONS:-

- Rate quotations will be received till 8th October, 2026 upto 2.00 PM and will be opened on 8th October, 2026 at 3.00 PM in the office of the Principal.
- The Rate for vehicle should be quoted bot in figures and in words clearly in the prescribed format.
- The quoted rate should not exceed the Finance Department's upper ceiling of hiring(DFPRT-2019) as under:
 - Detention Charge: Rs. 700/- per Day.
 - Charge: Rs. 8/- per KM run(Petrol) and Rs. 7/- per KM run(Diesel/CNG).
 - Duties beyond 8 hours: Overtime @ Rs. 10/- per hour, subject to a maximum of Rs. 40/- per day.
- The rate quotation should be submitted in a sealed cover duly superscripted as "RATE QUOTATION FOR HIRING OF VEHICLE" addressed to the Principal, Ramkrishna Mahavidyalaya, Kailashahar, Unakoti, Tripura.
- The vehicle should be in good running condition and must not have been manufactured before 1st January, 2015.
- Hiring of the vehicle may be discontinued at any time with short notice.
- The vehicle owner shall be responsible for carrying out necessary repairs & maintenance as and when required.



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8. The vehicle should be placed from the next working day following the issuance of the final order.
9. The vehicle should have valid commercial registration and other necessary documents as per the Motor Vehicles Act, Copies of the same are to be attached along with the sealed quotation.
10. No charge will be paid for any holiday if the vehicle is not utilized.
11. If the vehicle is required on any holiday, the concerned driver will be informed well in advance.
12. A driver possessing a valid driving license should be provided with the vehicle.
13. If the condition of the vehicle and/or the services of the driver are found unsatisfactory, the vehicle hiring arrangement will be discontinued.
14. A Log Book in the prescribed Format is to be maintained by the owner, and da-to-day journeys are to be entered therein with the signature of the controlling officer.
15. Bills in Triplicate in favour of the Principal, Ramkrishna Mahavidyalaya, Kailashahar, Unakoti, Tripura along with the Log Book are to be submitted for necessary payment.
16. Admissible Taxes will be deducted from the bill at source as per Government rules.
17. The undersigned reserves the right to accept or reject any quotation, including the lowest quotation, without assigning any reason thereof.
18. The vehicle should remain on standby within the College premises on Examination Dates so that the College Authority can use the vehicle as and when required.
19. The bidder having GST Registration will be preferred.
20. Quotationers or their representatives may remain present at the time of opening of the opening of quotations.

Dr. Ajit Barman
Principal 22/09/2018

Ramkrishna Mahavidyalaya
Kailashahar, Unakoti, Tripura

(Dr. Ajit Barman)
Principal
Ramkrishna Mahavidyalaya
Kailashahar, Unakoti, Tripura

To
The Principal
Ramkrishna Mahavidyalaya
Kailashahar, Unakoti, Tripura

Subject: "RATE QUOTATION FOR HIRING VEHICLE"

Rate quotations format:-

Particulars of vehicle with commercial Regd. No.	Year of Manufacturing & Date of Purchase of the vehicle	Name & Address of the owner	Rate (To be quoted in words & figure, both)		
			Detention charge per day	Charge per KM run	Overtime Beyond 8 hours duty time
1	2	3	4	5	6

Date:
Place:

Signature
(with Full address)

LOG BOOK

Department/Office: _____
Staff Car No.: _____

Date	Kilometer Reading	Petrol/Diesel/CNG Drawn, (Liters/Kilo)	Initials of Officers /C of Car

[illegible]